



## Wage Reporting for Beneficiaries of Social Security Disability Programs

### Supplemental Training Questions & Answers

**Question 1:** Can a beneficiary add an employer to the Wage Reporting feature in their *my* Social Security account, or does the beneficiary need Social Security to add all employers?

Answer: Currently, the beneficiary must contact Social Security to have all new employers added to their record.

**Question 2:** How long does it take Social Security to add a new employer to the Wage Reporting feature in a beneficiary's *my* Social Security account?

Answer: Once the beneficiary reports the new employer, including the Employer Identification Number (EIN), and a Social Security technician inputs the information, the employer appears in the Wage Reporting feature in real time – immediately.

**Question 3:** What information should a beneficiary be prepared to provide Social Security to get a new employer listed on their Wage Reporting feature?

Answer: The mandatory fields needed by Social Security to get a new employer listed on the Wage Reporting feature are 1) Employer Name, 2) EIN, 3) Employer Address, 4) Employer State, and 5) Work Start Date. However, the more information the beneficiary can provide the better.

**Question 4:** What issues could prevent or slow the process of Social Security adding an employer to a beneficiary's Wage Reporting feature?

Answer: If Social Security is unable to find the EIN, they are unable to add an employer to a beneficiary's Wage Reporting feature.

**Question 5:** What steps does a beneficiary need to take to get a receipt from the Wage Reporting feature?

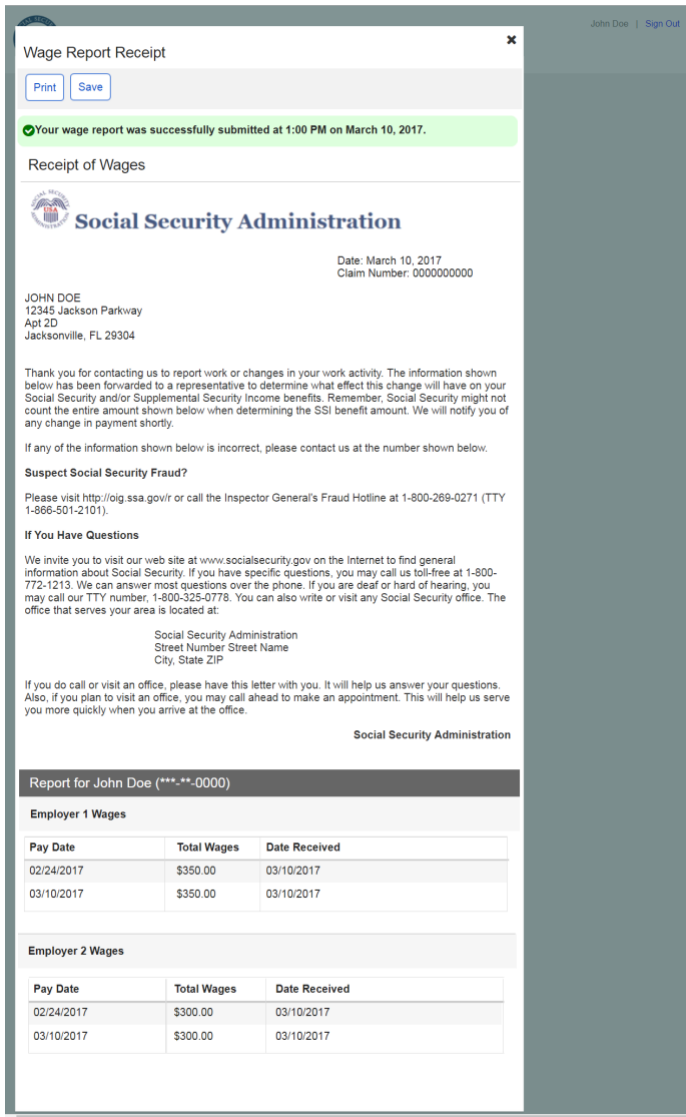
Answer: An automated receipt is generated immediately each time a new report of earnings is added.

**Question 6:** Does the receipt generated by the Wage Reporting feature include a receipt number?

Answer: The Beneficiary Notice Control Number will appear on the receipt.

**Question 7:** Is there an example Wage Report receipt available for the public? If so, can we get a copy to share with beneficiaries?

Answer: Yes. The picture below is an example of a Wage Report receipt from the Wage Reporting feature.



**Question 8:** Can a beneficiary upload paystubs to the Wage Reporting feature?

Answer: No. The beneficiary will manually add information from the paystub into the portal.

**Question 9:** Will a Social Security claims specialist (claims representative) require a beneficiary to submit paystubs during a work continuing disability review even if a beneficiary has reported monthly wages on the Wage Reporting feature?

Answer: Only if the claims specialist (claims representative) needs additional information that is on the paystub (i.e. Sick Pay, Vacation Pay, Bonus information, etc.). That said, if Social Security mails the beneficiary an SSA-821 during the review process, it does request that the individual submit paystubs. The individual can indicate on the form that they submitted paystubs via myWR.

**Question 10:** Will a Social Security claims specialist (claims representative) require a Supplemental Security Income (SSI) beneficiary to submit paystubs during an SSI redetermination even if the beneficiary has reported monthly wages on the Wage Reporting feature, through the SSI telephone wage system, or on the SSI mobile wage reporting application?

Answer: Only if the claims specialist (claims representative) needs additional information that is on the paystub.

**Question 11:** Can representative payees use the Wage Reporting feature?

Answer: Yes, as long as the representative payee has a *my* Social Security account. They will log into their own *my* Social Security account, choose the appropriate beneficiary, and report the wages.

**Question 12:** Can a beneficiary fax monthly wage information to any local Social Security field office?

Answer: It is a good idea to contact the local office to determine best practice for that office.

**Question 13:** Does BSADocs include information about the Wage Reporting feature?

Answer: Yes.

**Question 14:** Which Internal Revenue Service (IRS) tax forms does a self-employed beneficiary need to submit to Social Security?

Answer: The beneficiary should ask their claims specialist (representative) which forms they should submit, given their specific self-employment situation.