Resource Mapping and Gap Analysis Activity

Why We're Doing This

This activity helps partners build a shared understanding of their youth career pathways ecosystem—what exists, what's missing, and what actions can strengthen collaboration. By working through both the Resource Mapping and Gap Analysis together, partners can see how education, workforce, business, and apprenticeship leaders connect and identify what's needed to help more youth gain skills, credentials, and sustainable careers.

Facilitator Tips

- Establish shared understanding as the foundation for developing shared solutions.
- Focus on commitments—who will do what, by when.
- Keep discussion time-bound and action-oriented.

See the Youth Apprenticeship Toolkit, "Facilitation Tips," for full guidance.

Who's Here Today

Name	Organization / Role	Email

Step 1: Resource Mapping – What's Already in Place

This activity helps partners build a shared understanding of their youth career pathways ecosystem—what exists, what's missing, and what actions can strengthen collaboration. By working through both the Resource Mapping and Gap Analysis together, partners can see how education, workforce, business, and apprenticeship leaders connect and identify what's needed to help more youth gain skills, credentials, and sustainable careers.

Area	Existing Programs / Initiatives	Who's Involved and What They Do
Business & Industry		
Education		
Workforce System		
Apprenticeship Office / Infrastructure		
Community & Stakeholder Agencies/Programs		

Step 2: Gap Analysis – What's Missing or Under-Connected

Use what you've mapped to discuss barriers, challenges, or missing links. Capture what could make the system work better for youth and employers.

Area	Challenges or Barriers	Gaps/Missing Connections
Business & Industry		
Education		
Workforce System		
Apprenticeship Office / Infrastructure		
Community & Stakeholder Agencies/Programs		

Step 3: Plan and Prioritize Next Steps

Identify a few clear actions that partners agree will make the most difference. Keep it realistic—focus on shared priorities that strengthen coordination and expand youth access.

Priority Area	Action / Next Step	Lead Partner	Timeline / Check-In

Example: Employer Engagement – Host a roundtable with local businesses to discuss youth apprenticeship opportunities (Lead Partners: AJC + Chamber + CTE | Timeline: (date)

Wrap-Up

By completing this activity, your team has created a shared picture of how youth apprenticeship partners connect and where collaboration can grow stronger. Together, you've:

- Mapped existing programs and supports
- Identified key gaps and opportunities for alignment
- Agreed on clear next steps, owners, and timelines
- Committed to revisit progress and celebrate results every 6–12 months

Each round of this activity builds stronger systems, shared ownership, and sustainable pathways for youth.

Simple tools. Shared vision. Stronger pathways.